

PROCEDURE FOR REGISTRATION
AS SELLER/CLEANER/PRE-PACKER OF SEED OR
NURSERY WHERE PLANTS ARE GROWN FOR SALE

1. Please complete the application form with all the relevant information as requested.
2. Registration tariff for a business is obtainable from head office in Pretoria or the nearest regional office and is valid for a period of two years. The tariff from 1 April 2014 to 31 March 2015 is R 280,00 for one type of business and R 140,00 for an additional type of business conducted on the same premises.
NB!! The tariff changes on 1 April of every year.

3. Make a crossed cheque out to: **DG: DAFF**
Or pay by means of direct bank deposit or electronic funds transfer into the following account:

Bank: *Standard Bank*
Branch code: *010845 (Arcadia)*
Name of the account: *DAFF: PIA Registration*
Type of account: *Cheque /current account*
Account number: *011276487*

4. Mail crossed cheque / or proof of payment and completed application forms to:

REGISTRAR OF PLANT IMPROVEMENT
PRIVATE BAG X250
PRETORIA
0001

FOR ATT: Ms Linda Ncetezo
Tel: (012) 319 6255 / 319 6034
Fax: (012) 319 6115 E-mail: LindaSN@daff.gov.za

5. Please ensure that you request an extract of the Plant Improvement Act from your nearest regional office, if not received with the application form.
6. Receipt of your application will be acknowledged and a receipt in the case of payment by cheque, will be forwarded to you by post. If no response is received within 30 days after you have mailed your application for registration, follow up with a call to (012) 319 6255/ 6139/ 6043/ 6034.
7. Carefully study the supplied extract of the Plant Improvement Act, as you will be evaluated on its contents during an evaluation visit to your premises, prior to registration.
8. As soon as you are ready, make an appointment for the evaluation visit by contacting one of the following Plant Genetic Auditors:

(i). EASTERN CAPE:

Mr Gerald Jack	(Port Elizabeth)	(041) 407 4035
Ms Felicity Daniels	(Port Elizabeth)	(041) 407 4037

(ii) WESTERN & NORTHERN CAPE:

Mr Christo Gouws	(Stellenbosch)	(021) 809 1709
Mr Philip du Toit		(012) 809 1656
Ms Isabel du Toit		(021) 809 1649

(iii) FREE STATE:

Ms Zanele Buhlungu	(Bloemfontein)	(051) 406 0967
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(iv) KWAZULU-NATAL:

Ms Rakhee Subban	(Durban)	(031) 368 8532
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(v) GAUTENG, NORTH WEST, LIMPOPO, MPUMALANGA:

Mr Christo Botha	(Pretoria)	(012) 319 6139
Ms Phindile Ngesi		(012) 319 6043
Ms Joey Coetzee	(Johannesburg)	(011) 971 5106
Mr Lazarus Rachidi		(011) 971 5136

NOTE!

**NO REGISTRATION WILL TAKE PLACE UNLESS AN OFFICIAL EVALUATION /
INSPECTION HAVE BEEN CONDUCTED AT YOUR PREMISES AND THE
REGISTRATION FEE HAS BEEN RECEIVED!!!**